



BRAND NEW BACKFLOW PREVENTION ASSEMBLIES REGISTRATION FORM

To: Backflow Prevention Assembly Testers (BPATs), Customer Service Inspectors (CSI), Irrigators, Plumbers, Fireline Contractors, Builders and Construction Firms

This letter is to inform you of the new procedures for the recording and confirming of NEW residential/commercial Backflow Prevention Assemblies and required testing in the City of Plainview, Texas prior to permit or Certificate of Occupancy. The City has partnered with SC Tracking Solutions LLC (SCTS), to provide a web-based software tool, that tracks, catalogs and confirms BPATs and their inspections. All testers must register and provide all professional licenses through the website www.sctrackingsolutions.com. The fee to register as a BPAT in the City of Plainview is currently \$0.

As of March 22, 2021 it will be necessary for BPATs to submit a current driver's license, gauge calibration report, state license and professional documentation, for both individual and company registration. You will have an opportunity to upload documents during registration or send them to us via fax or email. The fee for each backflow assembly tested is \$8.95 plus state sales tax. (The fee is paid upon entering the Backflow Prevention Assembly test results in the web-based tool.) Please follow the steps below to complete residential or commercial backflow assembly inspections.

COMPLETE THIS FORM FOR EACH NEW BACKFLOW PREVENTION ASSEMBLY TEST.

DO NOT TURN TEST FORMS IN TO THE CITY.

- **PRIOR TO TESTING THE NEW BACKFLOW PREVENTION ASSEMBLIES** fax or email this completed document for each new assembly to (866) 410-1093 or cs@sctrackingsolutions.com. SCTS will validate then upload the information for you.
- BPATs need to go to www.sctrackingsolutions.com, click BPAT registration and complete the entire process. This process should not take more than a few minutes if documentation is in order, and will only need to be completed one time with periodic updates as licenses or certifications expire.
- Please allow 24 hours for SCTS to validate your documentation with state and local databases.
- Once validation is complete you will receive a temporary password via email.
- SCTS will then email you a Catalog Number for this address.
- You will then return to the website, log in using your email address and temporary password, type in the Catalog Number, complete the test(s) that apply to you and check out. This will complete your obligation to this inspection and be copied to the City. Maintain your test records per state law.
- A copy of the report will be emailed to your registered email address and a designated City representative upon completion of the test and checkout.

Address of New Assembly: _____ City: _____ Zip: _____

Is this a Replacement Assembly: Yes or No. If so, what is the OLD serial numbers? _____

Make: _____ Model: _____ Size: _____ Serial Number: _____

Type: _____ (RPZ, DC, DCDA, PVB, SVB, RPZ II, DCDA II)

Serves: _____ IRRIGATION, DOMESTIC, FIRE, WATER HEATER, BOILER, CARBONATOR, etc..

Location: _____

Technician/Tester Name: _____

Technician/Tester Email: _____

Please Circle One: Residential Commercial

Email/Scan or Fax to SCTS Customer Service

**All aerobic systems and water wells tied to an irrigation system must be protected with a Reduced Pressure Principle.

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